**To,**

The Assistant Commissioner,

Customs,

Name of the Airport of Departure.

**Subject: Export Certificate.**

**Sir,**

I hereby declare that the articles, particulars of which are given below - are my personal property and are for my personal use; not merchandised for sale. I further declare that they will be exported from Name of home country to Name of the destination country on date of departure and that drawback of duty is not being claimed on exportation. I will bring all the below mentioned items back on my return to India on date of arrival to home country.

Exporters Name and Address: Mention Full Name and address as per passport.

**Passport Number:** Mention Passport Number

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| **Description of Article** | **Identification particulars** | **Value in INR** |
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Date: mention date of departure from home country sign

Place: mention departure city, and country Signature of Exporter

Please Edit the letters written in red and make them eventually black or the of the colour of your main text.

Print this document in duplicate on your official letter head if you have it or else on plain paper.

Retain one copy of this letter till you return back to your home country and also for future reference if you are travelling again.